Pooja Nair

Inventory Controller

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PERSONAL STATEMENT

Inventory controller with 5 years of experience in stock control for a multi-store retail chain and an electrical-goods distributor in Kerala. Runs cycle-count programmes, ABC and ageing analysis, and SAP MM/WM reconciliations for 8,000+ SKUs, with measurable results in shrinkage, stock accuracy and slow-moving inventory.

WORK EXPERIENCE

Inventory Controller · Malabar Lifestyle Retail Pvt Ltd, Kochi Sep 2022 – Present

- Control inventory for a central warehouse and 26 stores carrying 8,000+ SKUs, using SAP MM/WM and a store POS system.
- Designed an ABC-based cycle-count calendar that raised SKU-level accuracy from 94% to 99.2% and removed the need for a full annual shutdown count.
- Reduced shrinkage from 1.1% to 0.6% of sales by investigating variances store by store and tightening inter-store transfer approvals.
- Publish a monthly ageing report that helped clear ₹2.3 crore of stock older than 180 days through markdowns and transfers.

Inventory Executive · Periyar Electricals Distributors, Thrissur Jan 2020 – Aug 2022

- Reconciled system and physical stock for 2 godowns every month and resolved GRN and invoice mismatches with the accounts team.
- Set min-max reorder levels for 600 fast-moving SKUs, reducing stock-outs reported by the sales team by 30%.
- Prepared stock statements for bank drawing-power submissions and statutory audit.

EDUCATION

M.Com in Finance · Ernakulam College of Commerce and Management, Kochi 2017 – 2019
Grade: 72%

SKILLS

SAP MM / WM | Cycle counting | ABC and XYZ analysis | Stock reconciliation | Ageing analysis | Min-max planning | Advanced Excel | Power BI

CORE SKILLS

- Attention to detail
- Variance investigation
- Audit support
- Analytical thinking
- Cross-team coordination

CERTIFICATIONS

Microsoft Certified: Power BI Data Analyst Associate · Microsoft Feb 2024

LANGUAGES

Malayalam · Native | English · Fluent | Hindi · Professional

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