Aman Verma

Logistics Executive

aman.verma@example.com
+91 88XXX XXX19
Gurugram, Haryana
linkedin.com/in/aman-verma-example

PERSONAL STATEMENT

Logistics executive with 3 years of experience in outbound transport planning, e-way bill generation and transporter coordination for an auto-parts distributor and a 3PL company. Handles 40+ dispatches a day using SAP SD, a transport management system and Excel MIS, with a focus on on-time delivery and freight cost control.

WORK EXPERIENCE

Logistics Executive · **Manesar Motion Logistics Pvt Ltd, Manesar, Haryana** Jan 2024 – Present

- Plan 40 to 55 FTL and PTL dispatches a day to dealers across North India and place vehicles with 12 empanelled transporters.
- Generate e-way bills and delivery challans for every consignment and track validity, cutting vehicle detentions at checkposts to zero in 2025.
- Raised on-time delivery from 88% to 95% by sharing a daily vehicle-tracking sheet with sales and following up delayed trucks before noon.
- Audit transporter bills against rate contracts and POD copies, recovering ₹6.2 lakh in excess detention and loading charges in one year.

Logistics Coordinator · **Shree Balaji Auto Distributors, Faridabad** Jul 2022 – Dec 2023

- Booked courier and part-load shipments for 300+ retailers and maintained a pending-POD tracker.
- Prepared daily dispatch MIS in Excel with pivot tables for the branch manager and accounts team.
- Coordinated damage and shortage claims with transporters and insurers, closing 90% within 30 days.

EDUCATION

B.Com in Commerce · **Government College for Commerce, Rohtak, Rohtak** 2019 – 2022
Grade: 71%

SKILLS

E-way bill portal | SAP SD (dispatch) | Transport management system | FTL / PTL planning | Freight bill audit | POD management | Advanced Excel | GPS vehicle tracking

CORE SKILLS

- Transporter coordination
- Problem solving
- Follow-up discipline
- Cost control
- Communication

CERTIFICATIONS

Certificate in Logistics and Supply Chain Management · **Skill development institute** Oct 2022

LANGUAGES

English · Professional | Hindi · Native | Haryanvi · Native

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