Ramesh Chandra Behera

Security Guard

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PERSONAL STATEMENT

PSARA-trained security guard with 6 years of experience at IT parks, hospitals and residential complexes. Skilled in access control, visitor management, CCTV monitoring, night patrolling, fire-fighting equipment and clear incident reporting, with a record of zero security lapses at assigned posts.

WORK EXPERIENCE

Security Guard (Lead Guard, Main Gate) · Kalinga Shield Security Services Pvt Ltd, Bhubaneswar — Jul 2022 – Present

- Manage the main gate of an IT park with about 3,500 employees, handling access cards, visitor passes and vehicle entry registers.
- Monitor 48 CCTV cameras during night shifts and coordinate with 6 patrolling guards using walkie-talkies.
- Detected and reported 3 attempted unauthorised entries in 2025, each handled as per standard procedure with written reports.
- Took part in 4 fire mock drills a year and check fire extinguishers and hydrant points on the weekly checklist.

Security Guard · Mahanadi Facility and Security Services, Cuttack — Jan 2020 – Jun 2022

- Guarded a 300-bed hospital, managing visitor flow during OPD hours and emergency entry for ambulances.
- Maintained material in-out registers and checked gate passes, with no stock discrepancy reported during audits.
- Assisted patients and attendants politely and handled crowd control during peak hours.

EDUCATION

12th (+2) in Arts · Council of Higher Secondary Education, Odisha, Cuttack — 2017 – 2019
Grade: 62%

SKILLS

Access control, Visitor management, CCTV monitoring, Patrolling, Fire extinguisher handling, Basic first aid, Incident reporting, Walkie-talkie communication

CORE SKILLS

- Alertness
- Discipline
- Polite communication
- Crowd control
- Emergency response

CERTIFICATIONS

Private Security Guard Training (as required under PSARA 2005) · Licensed security training institute — Nov 2019

Unarmed Security Guard – NSQF Level 4 · Security Sector Skill Development Council — Mar 2021

Basic First Aid · St John Ambulance — Feb 2023

LANGUAGES

Odia · Native, Hindi · Fluent, English · Conversational

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