Vivek Raghavan

Treasury Analyst

vivek.raghavan@example.com
+91 81XXX XXX94
Gurugram, Haryana
linkedin.com/in/vivek-raghavan-example

PERSONAL STATEMENT

Treasury analyst with 4 years of experience in cash management, liquidity forecasting, FX hedging and banking operations for an auto components manufacturer and a global shared service centre. Manages daily cash across 14 bank accounts, forward contracts for USD and EUR exposure and short-term investments of surplus funds.

CORE SKILLS

- Risk awareness
- Bank relationship management
- Accuracy under deadlines
- Analytical thinking
- Policy compliance

WORK EXPERIENCE

Treasury Analyst · Aravalli Auto Components Ltd, Gurugram Aug 2023 – Present

- Prepare daily cash positions across 14 bank accounts and a 13-week cash flow forecast with 94% accuracy.
- Book and track forward contracts for about USD 30 million of annual export and import exposure under the board-approved hedging policy.
- Invest surplus funds of ₹40 to 90 crore in liquid funds and fixed deposits, adding ₹1.4 crore of treasury income in FY 2025-26.
- Coordinate LCs, bank guarantees and working capital drawdowns with 5 banks and support annual limit renewals.

Treasury Operations Associate · Pinnacle Global Business Services Pvt Ltd, Gurugram Jan 2022 – Jul 2023

- Ran daily cash positioning and intercompany funding for 18 entities in Asia and Europe.
- Reconciled bank accounts and treasury management system entries, clearing 98% of breaks within 2 days.
- Automated a bank balance report with Excel Power Query, saving 6 hours a week.

MakePerfectResume · Free

EDUCATION

PGDM in Finance · Northern Institute of Management and Research, Greater Noida 2020 – 2022
Grade: 7.7 CGPA

B.Com in Banking and Insurance · PSG Arts and Commerce College, Coimbatore 2017 – 2020
Grade: 79%

CERTIFICATIONS

NISM Series I: Currency Derivatives · NISM Feb 2023

FRM Part I (passed) · GARP Nov 2024

SKILLS

- Cash management
- Cash flow forecasting
- FX hedging (forwards)
- Liquidity and investments
- LCs and bank guarantees
- Treasury management systems
- SAP FI
- Advanced Excel and Power Query

LANGUAGES

- English · Fluent
- Tamil · Native
- Hindi · Professional